



PERSONNEL COMMISSION

REVISED

MEETING AGENDA

Testing Room
Personnel Commission Office
999 Atlantic Avenue, Third Floor
Long Beach, California

January 6, 2011
THURSDAY
8:15 A.M.

- 1. CALL TO ORDER
2. ROLL
Terry Ulaszewski, Chairperson Present
Vera Mulkey, Vice-Chairperson Present
Charles Acosta, Member Present
3. PRELIMINARY
3.1 Pledge of Allegiance to the Flag
3.2 Introduction of Guests
4. HEARING OF PUBLIC TESTIMONY AND QUESTIONS FROM THE FLOOR ON ITEMS NOT LISTED ON AGENDA
5. REPORT FROM THE EXECUTIVE OFFICER
6. HEARINGS
None
7. MINUTES
7.1 Approval of Minutes for December 9, 2010 Action
8. ITEMS FOR DISCUSSION AND/OR ACTION Action
8.1 Recommendation to Remove from Eligibility List per P.C. Rule 4.2.A.7 Restricted Action
8.2 Request For Hearing In Disciplinary Matter (Commission may choose to discuss in Closed Session) Restricted Action
9. BULLETINS AND TESTING ACTIONS
9.1 Bulletins - Per Personnel Commission Rule 4.6.B Action
9.2 Eligibility Lists - Per Personnel Commission Rule 5.1.A Restricted Action
10. Other Items
11. The next regular meeting of the Personnel Commission will be held on Thursday, January 20, 2011 at 8:15 a.m. in the Testing Room of the Personnel Commission Office at 999 Atlantic Avenue, Long Beach, California.
12. CLOSED SESSION
13. ADJOURNMENT

Personnel Commission
LONG BEACH UNIFIED SCHOOL DISTRICT

SUBJECT: Minutes for December 9, 2010

PAGE: 7.1.1 – 7.1.4

Date: January 6, 2011

Reason for
Consideration: Action

Testing Room
Personnel Commission Office
999 Atlantic Avenue, Third Floor
Long Beach, California

COMMISSION MEMBERS PRESENT

Terry Ulaszewski, Chairperson
Vera Mulkey, Vice-Chairperson
Charles Acosta, Member

Chairperson Terry Ulaszewski called the meeting of the Personnel Commission to order at 8:00 a.m. He stated that as the Commission is recognizing Charles Acosta and his retirement from the Personnel Commission this morning, the Commission will convene but hear the items on the agenda out of order.

CLOSED SESSION

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The Commission moved to Closed Session at 8:01 a.m. to hear the appeal of Darlene Walton-Bell and Dennis Boaz. The appellants met individually with the Commissioners

RETURN TO OPEN SESSION

OPEN SESSION

The Personnel Commission returned to Open Session at 8:27 a.m. Chairperson Ulaszewski reported that the Commission has agreed to grant the appeal of the appellants Darlene Walton-Bell and Dennis Boaz and has directed the Executive Officer to notify them of their decision.

Chairperson Ulaszewski led the Commissioners, staff and audience in the pledge of allegiance. Chairperson Ulaszewski asked all the individuals in the room to introduce themselves.

STAFF MEMBERS PRESENT

Ramon Curiel, Executive Officer
Marilyn Balmer, Personnel Analyst
Dale Culton, Certifications Services Manager
Mary Cates, Human Resources Supervisor
Adriana Araujo-Honorio, Staff Secretary
Susan Brister, Human Resources Technician
Silauae Taelifi, Human Resources Technician
Ericka Emery, Human Resources Technician

Lori Gamble, Sr. Administrative Secretary
Susan Leaming, Personnel Analyst
Maria Braunstein, Associate Personnel Analyst
Maria Villalobos, Human Resources Technician
Jan Medford, Human Resources Technician
Tammie Hirth, Human Resources Technician
Esther Martinez, Human Resources Assistant
Anne Follett, Human Resources Technician

PRELIMINARY

Guests: Mary Brown, President CSEA Chapter 2, Adrienne Rambo, CSEA Vice President – Unit A, Dan Ewaskey, CSEA Vice President – Unit B, Les Leahy, Business Services Administrator, Gail Rainwater, Executive Secretary, Estella Acosta, Charles Acosta, Principal of Lakewood High School.

Chairperson Ulaszewski stated that we were all gathered to pay special tribute to our retiring Commissioner, Charles “Chuck” Acosta. He stated that he has worked the longest with Mr. Acosta and he commended the Commissioner saying that as a colleague and partner he brought insight to the Commission of the inner school workings. The Chairperson complimented Mr. Acosta explaining that the Commission was always in agreement, that rarely was there a split vote. He explained that the Commission always considered what is right for the students, what is right for the employee, the District’s policies and CSEA’s contracts. He continued saying that with those guidelines, all decisions fell into place. And he also stated that while Mr. Acosta was a Commissioner the school district and Personnel Commission department received many awards, including the prestigious Eureka Award given to Baldrige Award Winners. And he added that now the District is listed among the top 20 school districts in the world. He named the

accomplishments of this past year and in years past: the district-wide employee recognition program and classified staff development. He said that through Mr. Acosta's outreach, the Commission has always enjoyed a good relationship with CSEA.

Vice-Chairperson Vera Mulkey stated that today was a happy and sad day. She congratulated her colleague recognizing that they have served together the past 12 years, since she joined the Commission. She stated that it has been a tremendous pleasure because Chuck has had nearly 30 years of Commission Administration experience and they all enjoyed a mutual respect. She confided that she will truly miss his extraordinary sense of humor. And she stated that what she will miss most is their friendship.

Ramon Curiel, Executive Officer told of his first time meeting Mr. Acosta 12 years ago which was during his interview. He stated that he received a call the following day and the caller said, "Mr. Curiel, this is Chuck Acosta. I have good news and bad news for you. Despite the fact that you were so long-winded in your interview, we decided to vote for you, if you will accept you can become our new Personnel Commission Administrator." "Thank you so much," Mr. Curiel said to him, "I will keep it in mind." He continued stating that obviously over the past 12 years he hasn't kept that promise too well, but, he promised to keep it today. He announced that we are here to honor the illustrious service of someone whom he considers the Dean of Personnel Commissioners, Chuck Acosta. He continued saying that Chuck is the person who has lead our efforts to become the best merit system in the entire State. And he stated that we are known as one of the best, if not the best merit system in the whole state of California and it is because of Mr. Acosta's leadership. He then reported that Mr. Acosta was a commissioner in 1972 with the community college before he came to the District. He thanked Mr. Acosta for his service and the example he has set for us all and said that that he considers Mr. Acosta to be a personal mentor. He wished Mr. Acosta the best in the future and that we will miss him.

Mr. Curiel invited the commissioners to come forward and presented a plaque to Mr. Acosta recognizing his years of dedicated service to the District. The staff and guests applauded Mr. Acosta.

Susan Leaming, Personnel Analyst, stated that as the classification/compensation girl she was trying to give Mr. Acosta the raise that he is always asking for. She said that she decided to look at the situation differently; not as a retirement, but as a reclassification. She stated that from the very first meeting Mr. Acosta was talking about Boilermakers. Then, on behalf of the management team, she bestowed a reclassification from Personnel Commissioner to Boilermaker to Mr. Acosta. Dale Culton, Certification Services Manager, presented Mr. Acosta with a Mug. Mr. Acosta stated that he has one of the first cups ever given by CSEA. Ms. Leaming noted that this cup was better as it denoted "Best Boilermaker". She then gave Mr. Acosta two current job descriptions: Stationary Engineer from 1942 and Steamfitter from 1957, so he could brush up on his Boilermaker skills.

Marilyn Balmer, Personnel Analyst, stated that one of Mr. Acosta's main concerns has been the appearance of Lakewood High School in regards to the upkeep and painting issues. She explained that in addition to the Boilermaker duties in Mr. Acosta's spare time the management team is also offering Mr. Acosta the position of Painter Foreman, where he will be housed at Lakewood High School and she promised that Dan won't get in Mr. Acosta's way allowing Mr. Acosta to paint the campus as he likes. She suggested the colors of Green and Gold!

Lori Gamble, Senior Administrative Assistant reported the number of agendas and meeting minutes that Mr. Acosta reviewed over his tenure which is 456. Ms. Gamble went on to report the number of minutes spent in Commission meetings. She presented him with a copy of his first annual report with the district from 1992/1993.

Anne Follett, Human Resources Technician shared the many memories of coming to the Commissioner's home to deliver the agenda and how gracious Mr. Acosta would be. She thanked him.

Gail Rainwater, Executive Secretary, stated that Mr. Acosta was the Chairperson when she first started with the Personnel Commission. Her very first day was a Commission Meeting. She was quite nervous to record the events of the meeting especially on her very first day. Chuck was there to put her at ease. She expressed her gratitude to Mr. Acosta.

Commissioner Acosta stated jovially that this truly is a very interesting day. He thanked everyone for their kind sentiments. He stated that one of the first people he worked with was Mary Brown, President of CSEA and he thanked her for being part of the team allowing the District and CSEA to serve the employees of the District. He spoke of a long-running joke between himself and Dan Ewaskey regarding painting and unions! He expressed his heart-felt gratitude saying, "I want to thank all of you especially for all the work that you have done on behalf of the Commission and all I can say is that I have done the work as best as I can."

Charles Acosta, Principal of Lakewood High School and Mr. Acosta's son, said that this day is a testament of a fine organization when that organization can celebrate their employee's service. Principal Acosta continued saying that we are all fortunate to work in this district and on the commission in serving Long Beach students. Principal Acosta thanked everyone at the Commission meeting on behalf of the Acosta family, for taking the time to celebrate this milestone in his father's career and in his life and thanked everyone involved very much.

Mr. Curiel invited everyone to a reception hosted by Commission staff in Mr. Acosta's honor.

HEARING OF PUBLIC TESTIMONY AND QUESTIONS FROM THE FLOOR ON ITEMS NOT LISTED ON THE AGENDA

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None

REPORT FROM THE EXECUTIVE OFFICER

REPORT FROM THE EXECUTIVE OFFICER

Executive Officer withheld his report in deference to Mr. Acosta's recognition.

HEARINGS

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None

MINUTES

MINUTES

The Commission approved the minutes of the November 18, 2010 Personnel Commission meeting. It was moved by Vice-Chairperson Mulkey to approve the minutes. The motion was seconded by Chairperson Ulaszewski and passed unanimously.

BULLETINS

BULLETINS

Personnel Commission Rule 4.6.B.1, states that the Personnel Commission Executive Officer shall be responsible for issuing job announcement bulletins to publicize recruitment and examination processes.

It was moved by Vice-Chairperson Mulkey to ratify the following bulletins. Chairperson Ulaszewski seconded the motion. The motion passed unanimously.

<u>TITLE</u>	<u>TYPE</u>	<u>NUMBER</u>
Child Nutrition Specialist	Dual	11-0058-3322
Student Data Systems Coordinator	Dual	11-0060-5160

ELIGIBILITY LISTS

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Personnel Commission Rule 5.1.A, states that the Personnel Commission Executive Officer shall be responsible for establishing eligibility lists as a result of examination processes authorized by these rules. It was moved by Vice-Chairperson Mulkey to certify the following eligibility lists. The motion was seconded by Chairperson Ulaszewski and passed unanimously.

<u>TITLE</u>	<u>TYPE</u>	<u>NUMBER</u>	<u>EXPIRES</u>
Instructional Aide – Special	Open/Cont.	11-0038-0448	12/01/2011
Instructional Aide – Special Substitute	Open/Cont.	11-SUBS-0448	12/01/2012
Instructional Assistant Intensive Behavioral Treatment	Open/Cont.	11-0039-5035	05/01/2011
Head Start Family Services Liaison	Promotional	11-0033-5075	12/02/2011
Nutrition Services Worker	Open/Cont.	11-0056-5068	12/06/2012
Supervisor – Autism Services	Open/Cont.	11-0028-5046	11/22/2011

OTHER ITEMS

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None

NEXT MEETING

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The next regular meeting of the Personnel Commission will be held on Thursday, January 6, 2011 at 8:15 a.m. at 999 Atlantic Avenue, Third Floor, Long Beach, California.

ADJOURNMENT

ADJOURNMENT

There being no further business, Chairperson Ulaszewski adjourned the meeting at 9:07 a.m.

Respectfully submitted,
Signature on File at the Personnel Commission Offices
Ramon Curiel
Executive Officer

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